

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



13 September 2019

Our Ref HD/Cabinet/24.09.19  
Your Ref.  
Contact. Hilary Dineen (01462) 474353  
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To: Members of the Cabinet:

Councillor Martin Stears-Handscomb, Leader of the Council  
Councillor Paul Clark, Deputy Leader of the Council, Executive Member for Planning and Transport (Vice-Chair)  
Councillor Ian Albert, Executive Member for Finance and IT  
Councillor Judi Billing MBE, Executive Member for Community Engagement  
Councillor Elizabeth Dennis-Harburg, Executive Member for Recycling and Waste Management  
Councillor Gary Grindal, Executive Member for Housing and Environmental Health  
Councillor Keith Hoskins MBE, Executive Member for Enterprise and Co-Operative Development  
Councillor Steve Jarvis, Executive Member for Environment and Leisure

Deputy Executive Members: Councillors Ruth Brown, Ian Mantle, Sam North, Helen Oliver, Sean Prendergast, Carol Stanier and Kay Tart.

You are invited to attend a

## **MEETING OF THE CABINET**

to be held in the

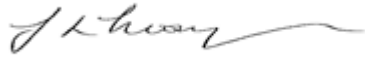
**COUNCIL CHAMBER, COUNCIL OFFICES, GERNON ROAD,  
LETCHWORTH GARDEN CITY**

on

**TUESDAY, 24TH SEPTEMBER, 2019 AT 7.30 PM**

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'J Thompson', with a long horizontal flourish extending to the right.

Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 30 JULY 2019</b> To take as read and approve as a true record the minutes of the meeting of the Committee held on the 30 July 2019.	(Pages 5 - 16)
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from the public.	
<b>6. QUESTIONS BY THE PUBLIC</b> To consider any questions submitted by Members of the public, in accordance with Standing Order 4.8.10 (c).	(Pages 17 - 18)
<b>7. ITEMS REFERRED FROM OTHER COMMITTEES</b> Any Items referred from other committees will be circulated as soon as they are available.	
<b>8. STRATEGIC PLANNING MATTERS</b> REPORT OF THE SERVICE DIRECTOR – REGULATORY  This report identifies the latest position on key planning issues affecting the District	(Pages 19 - 32)
<b>9. FRAUD PREVENTION POLICY</b> REPORT OF THE SERVICE DIRECTOR – RESOURCES  To approve the Fraud Prevention Policy.	(Pages 33 - 54)

- 10. COUNCIL TAX REDUCTION SCHEME 2020/21** (Pages  
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS 55 - 64)

To consider whether any changes should be made to the Council Tax Reduction Scheme (CTRS) for year eight (2020/2021), prior to public consultation and a final recommendation being made to Council later in the financial year.

- 11. REVIEW OF COMMENTS, COMPLIMENTS AND COMPLAINTS POLICY** (Pages  
REPORT OF THE SERVICE DIRECTOR – CUSTOMERS 65 - 80)

To adopt the revised Comments, Compliments and Complaints policy (also known as 3Cs), in order to ensure the Council's policy is current and reflects best practice.